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A Guide to the New User Interface



AMERICAN EXPRESS® CORPORATE CARD PROGRAM

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The User Journey for **Corporate Card Members**

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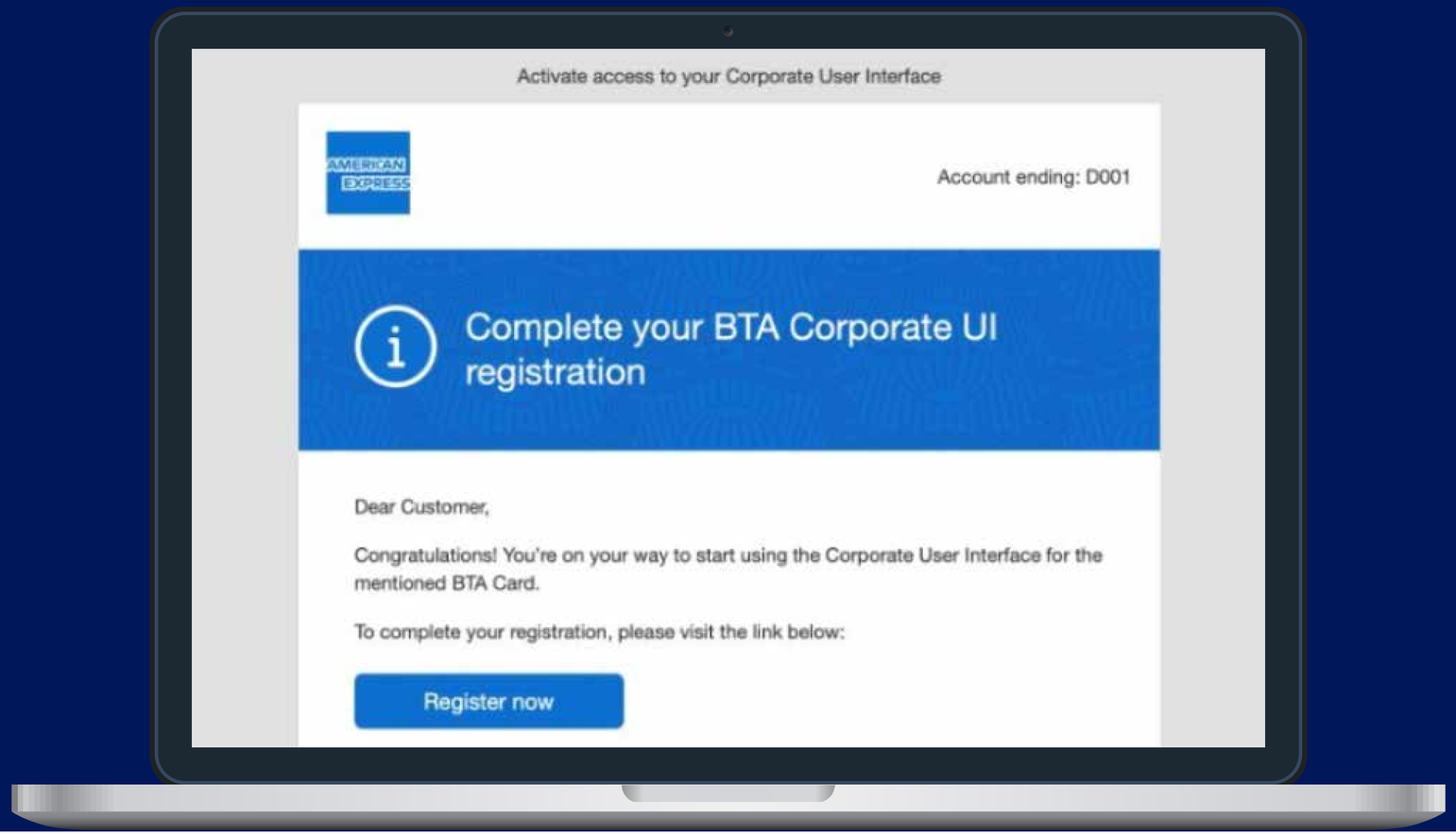

Once your data has been validated, you will automatically **receive an email invitation**

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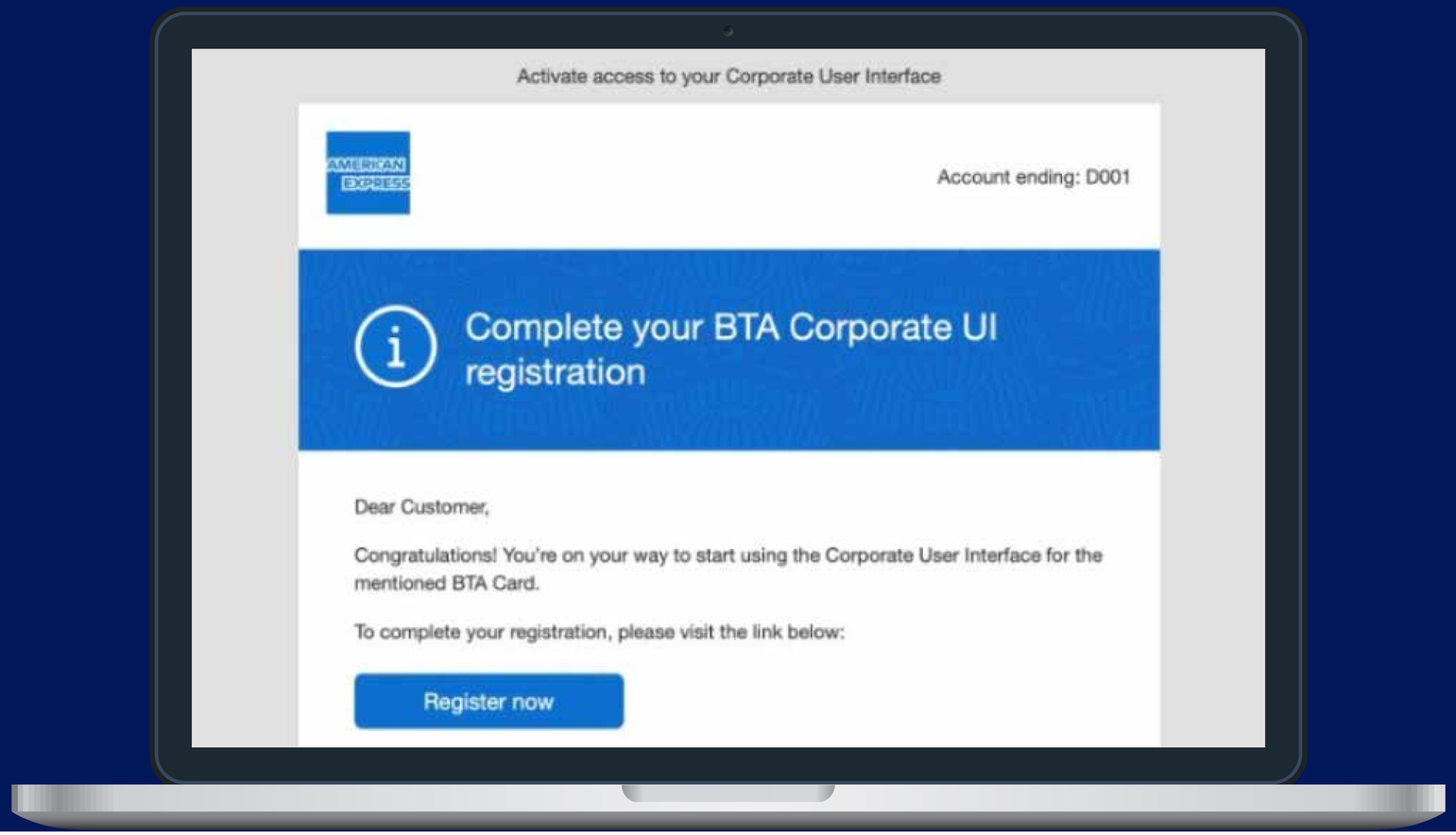

Upon receiving the email,
click on **“Register Now”**

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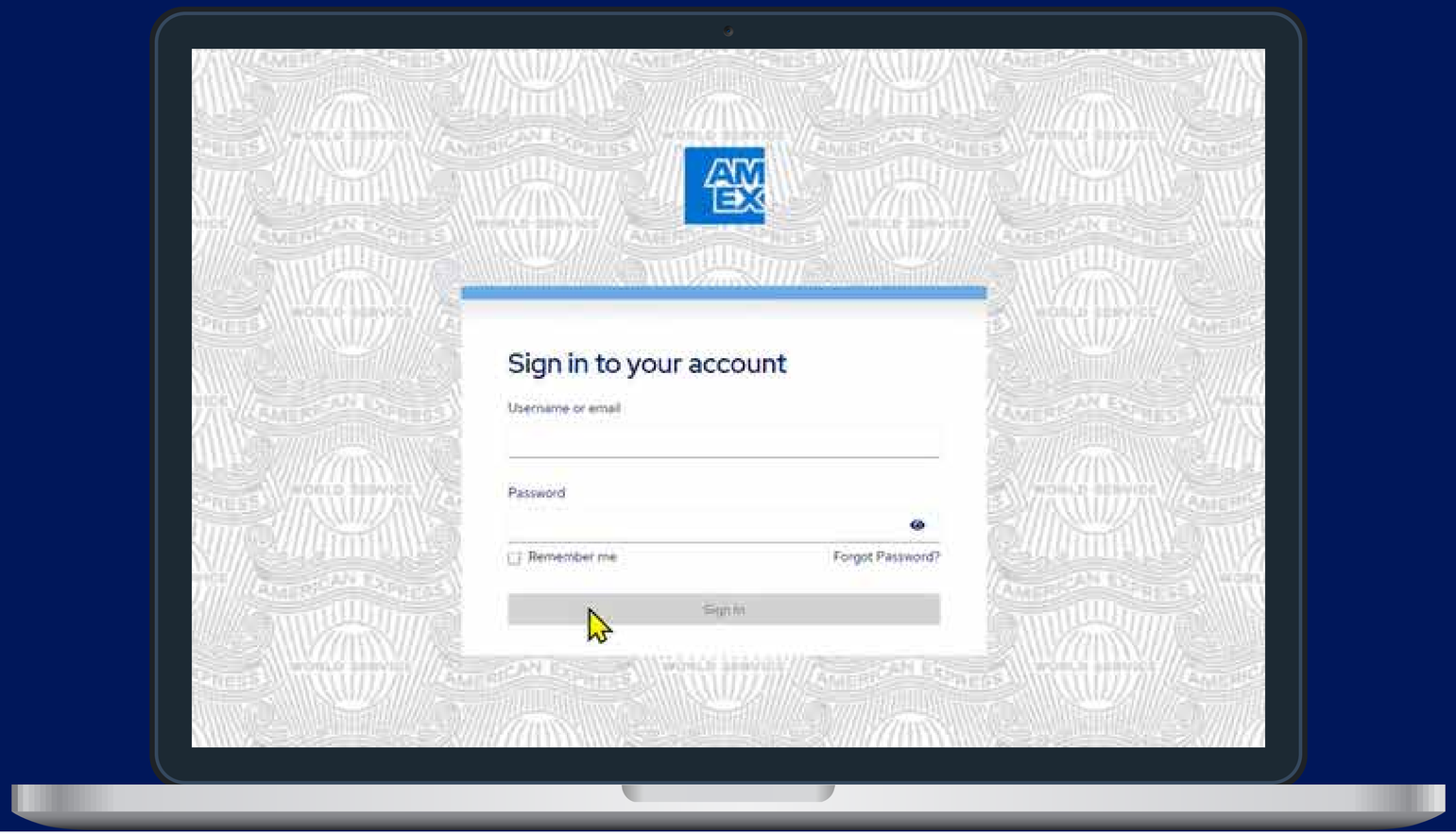

Sign in with your details

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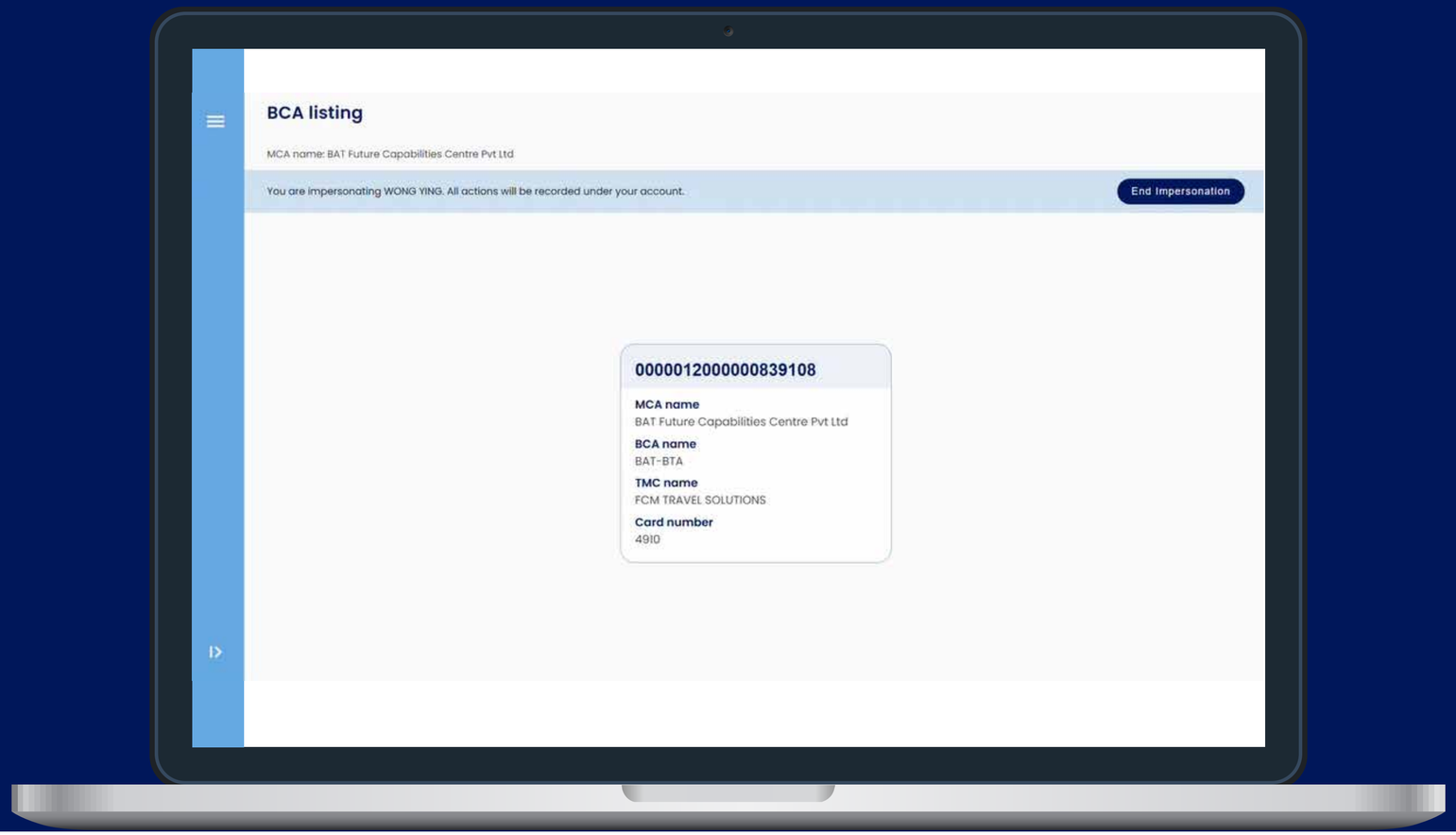

Access the corporate view of your Card Account

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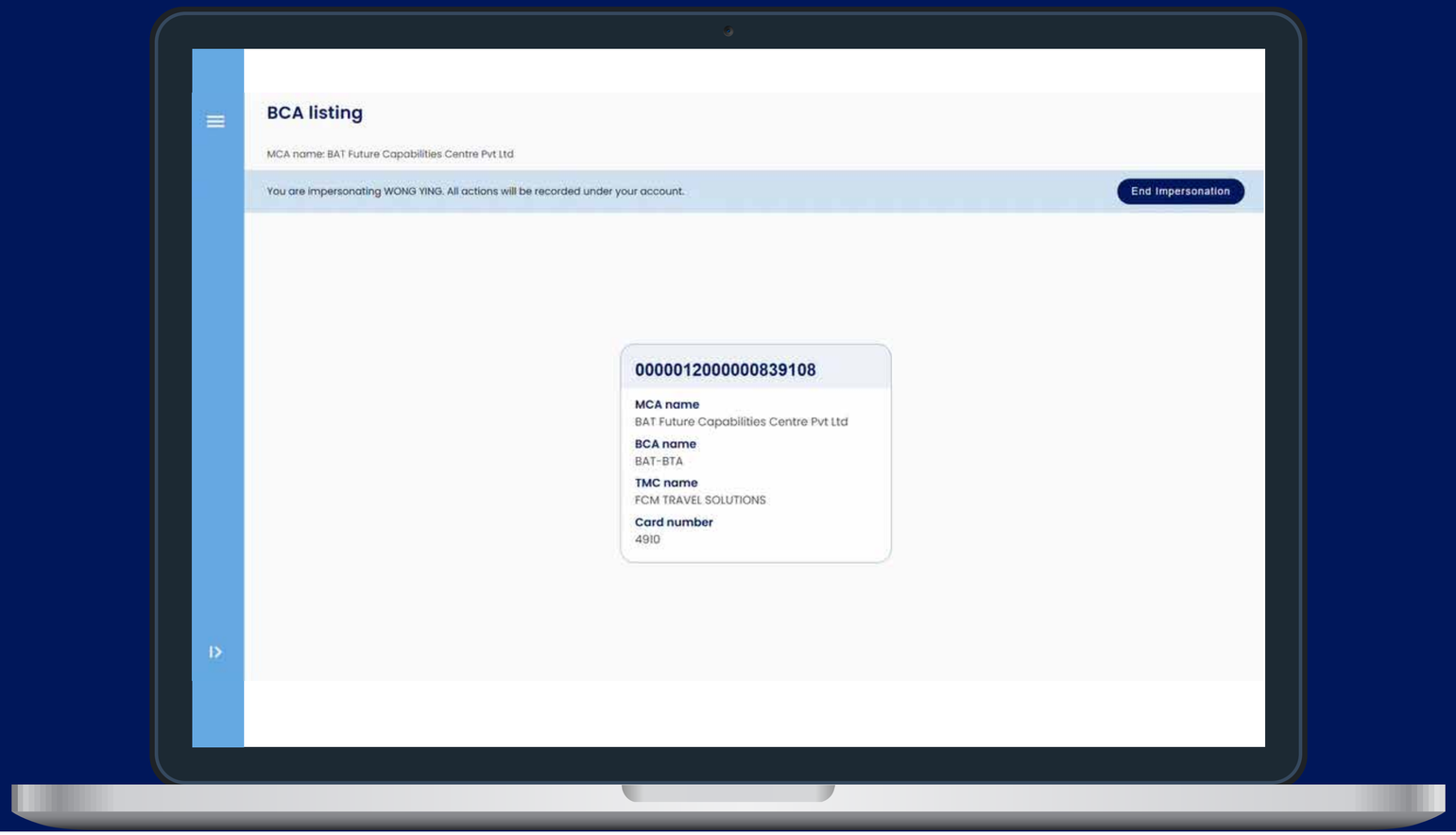

View the Billing Cycle associated with the BCA Account

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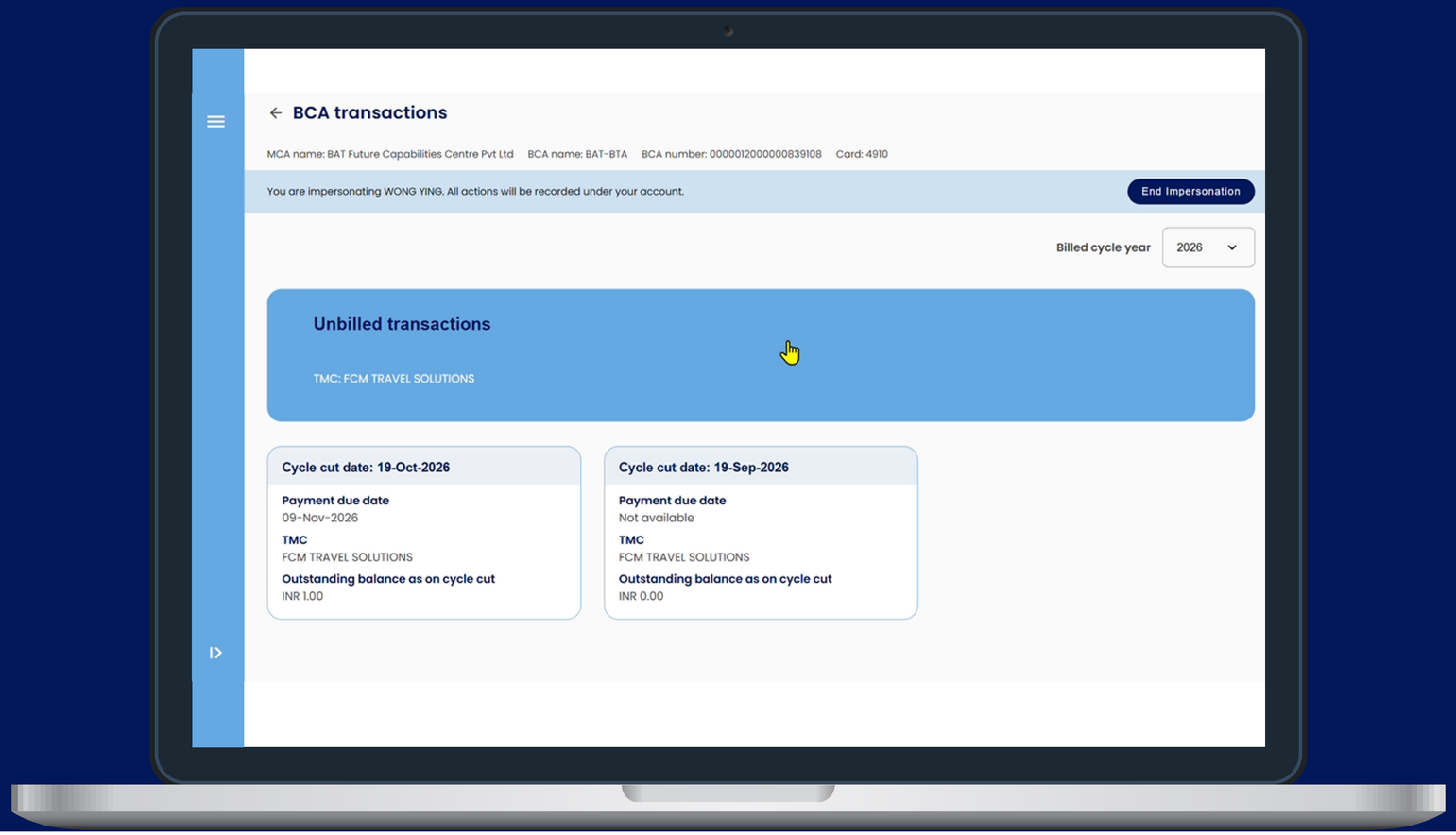

It shows you data from the
last 13 months

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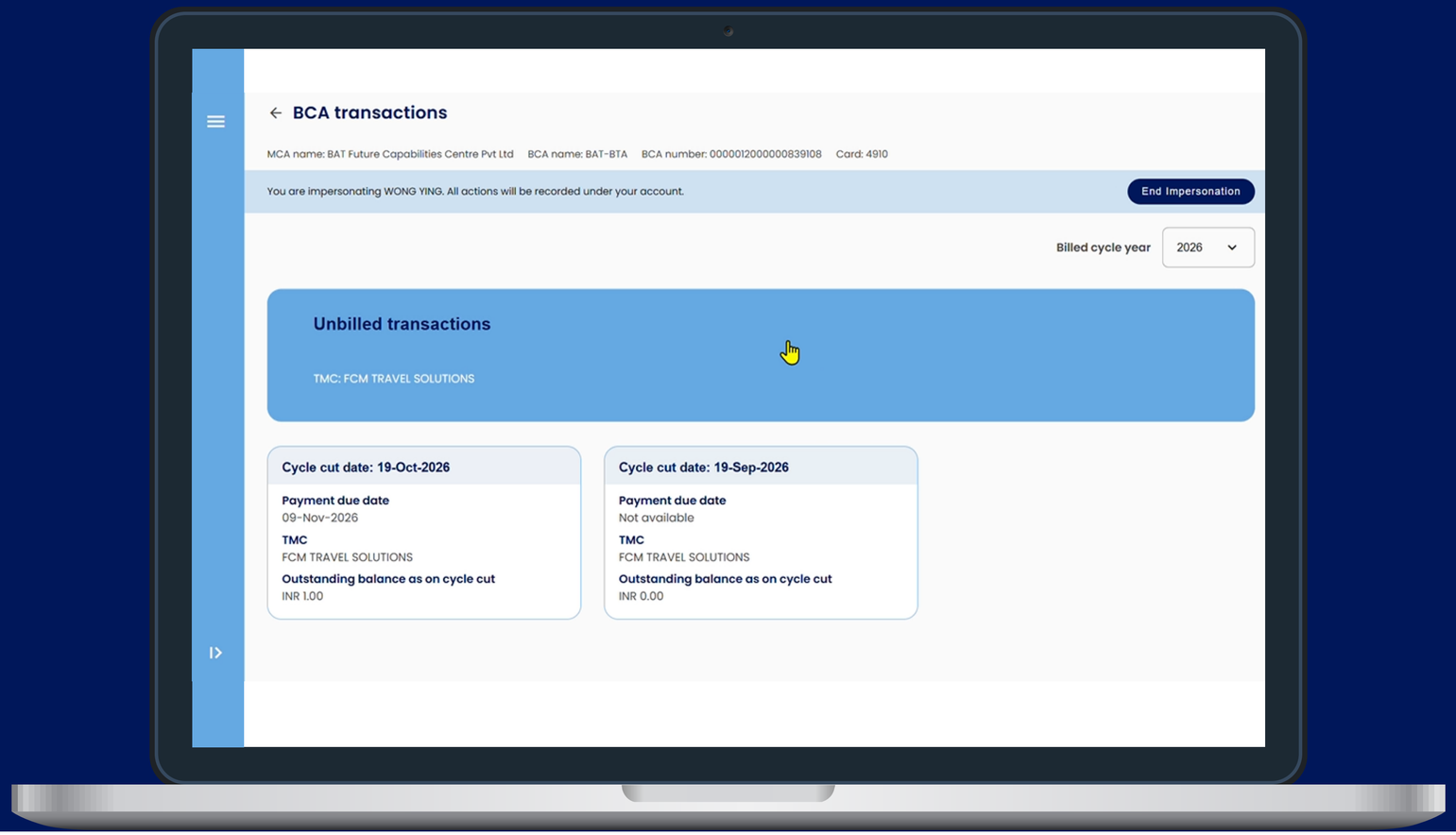

For Multiple Card Accounts

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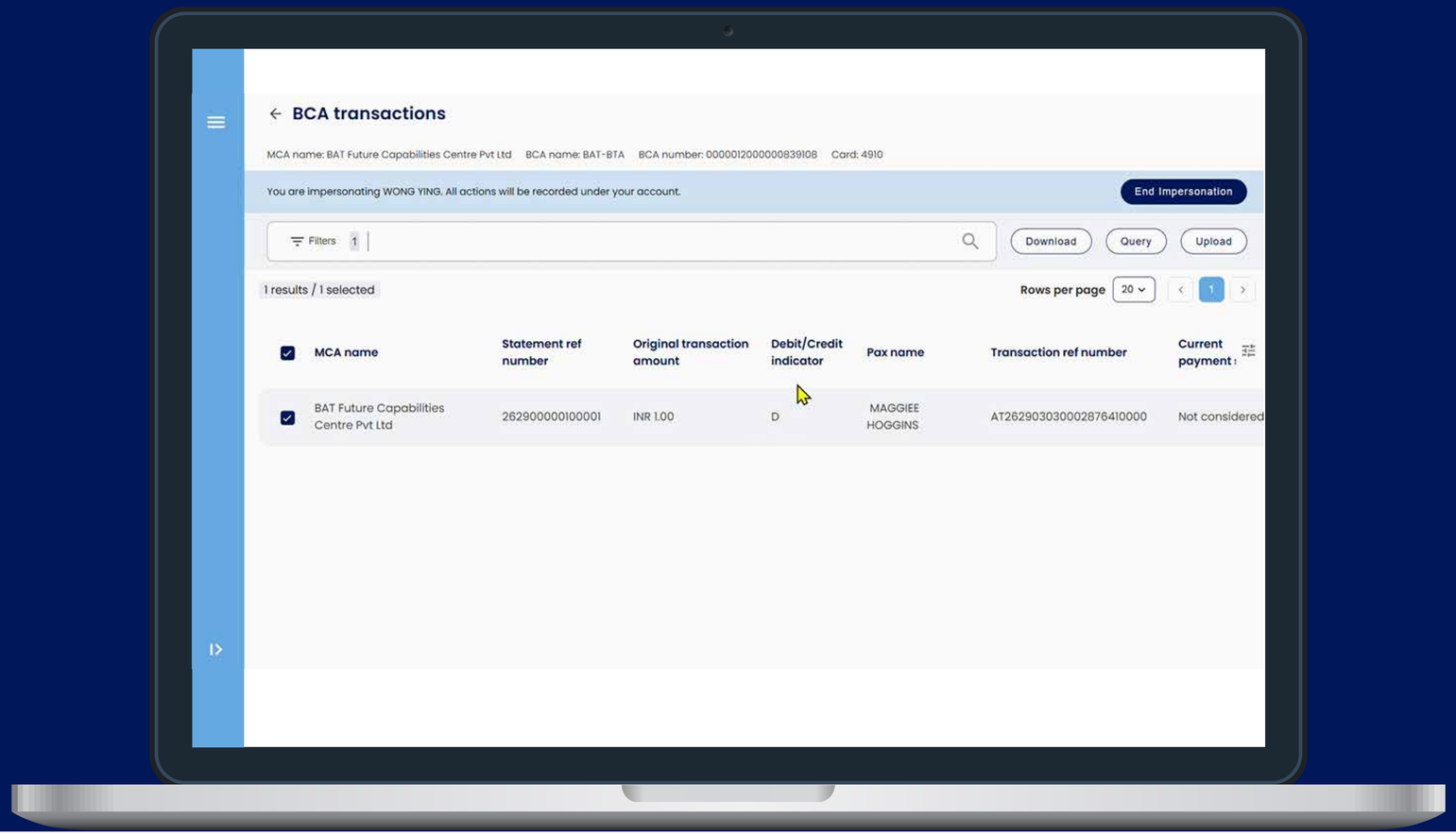

Choose from Filter Options for searching your BCA Number

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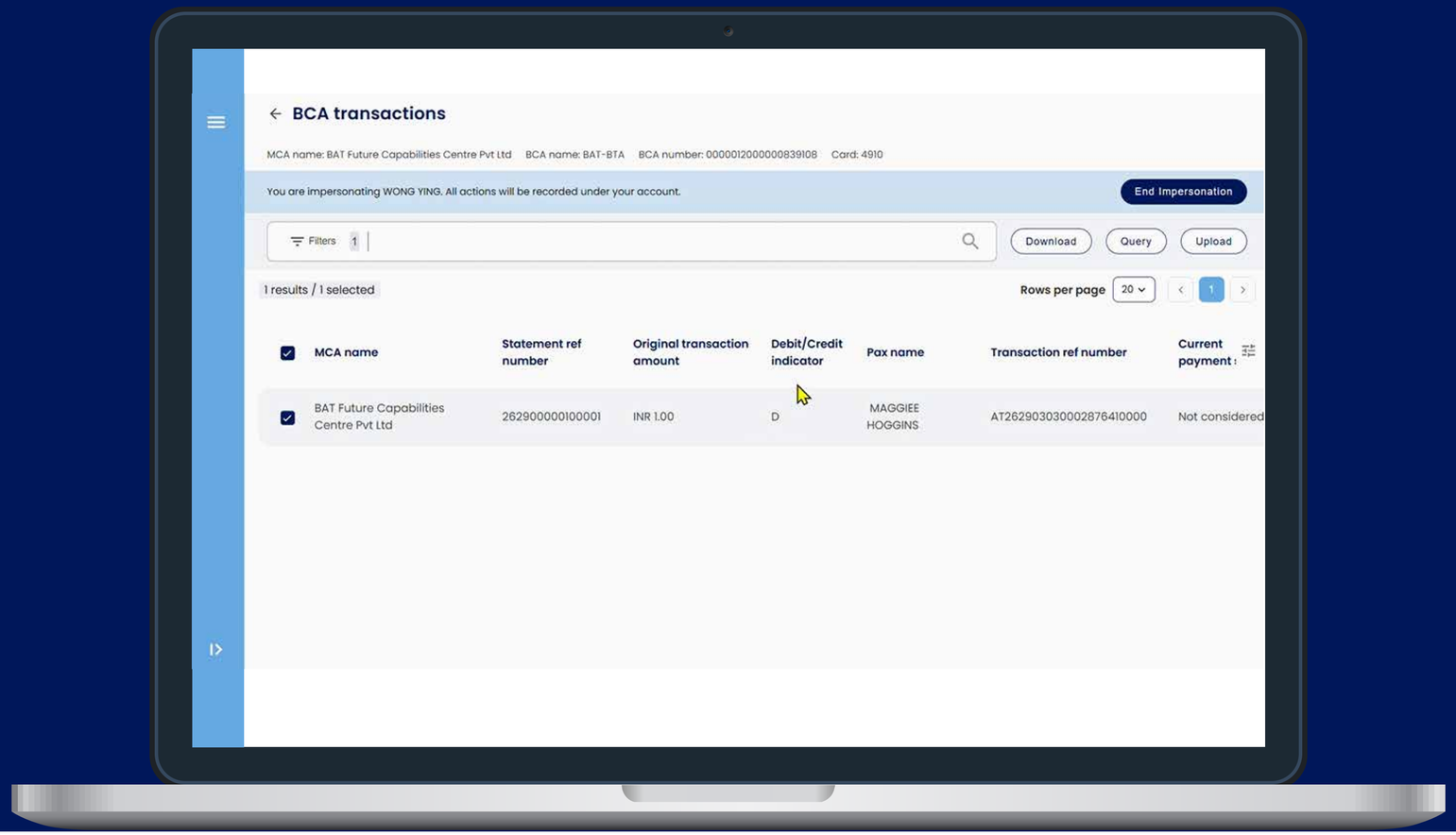

Choose from these options to filter your transactions

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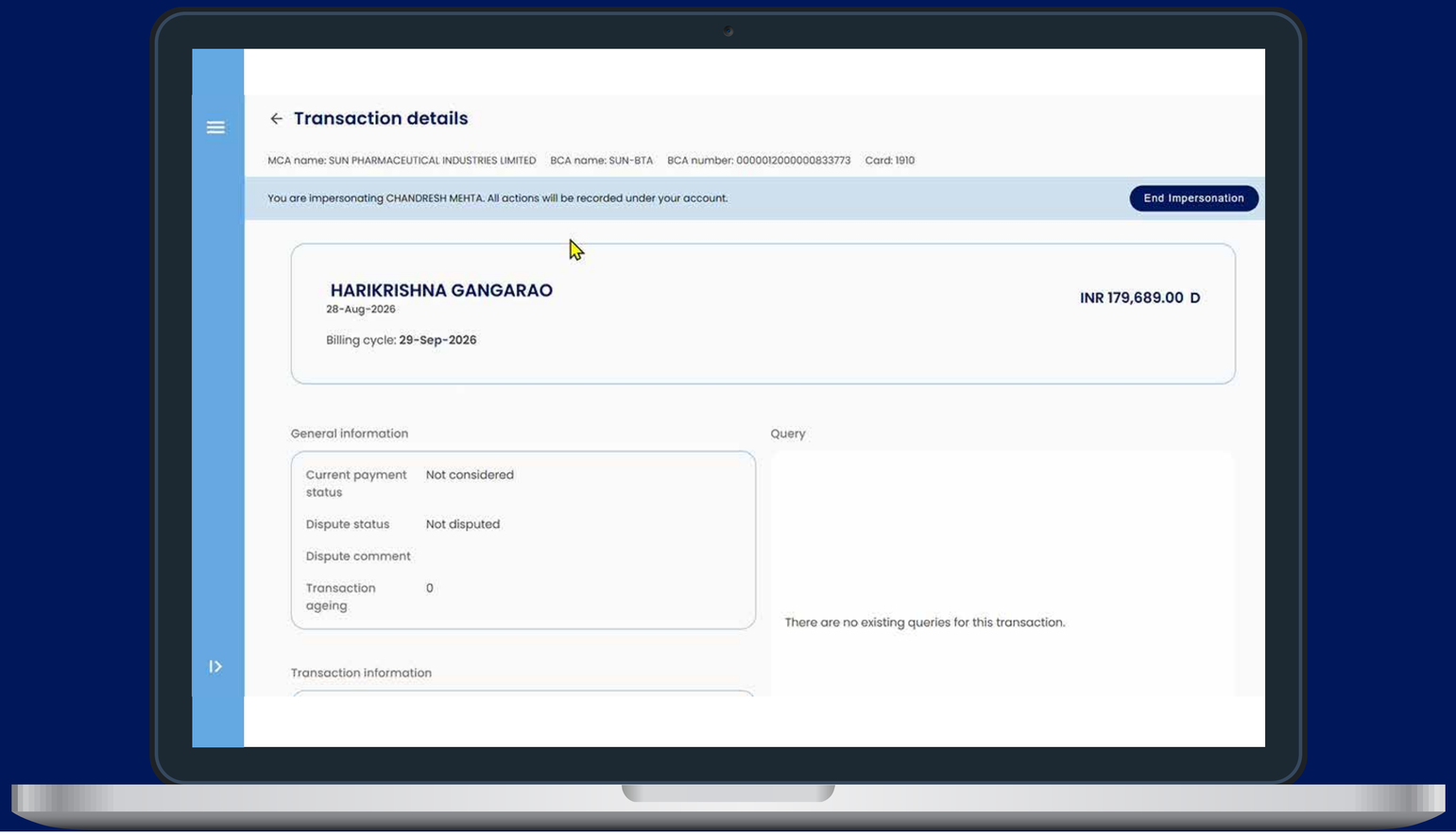

Find a detailed view of any transaction

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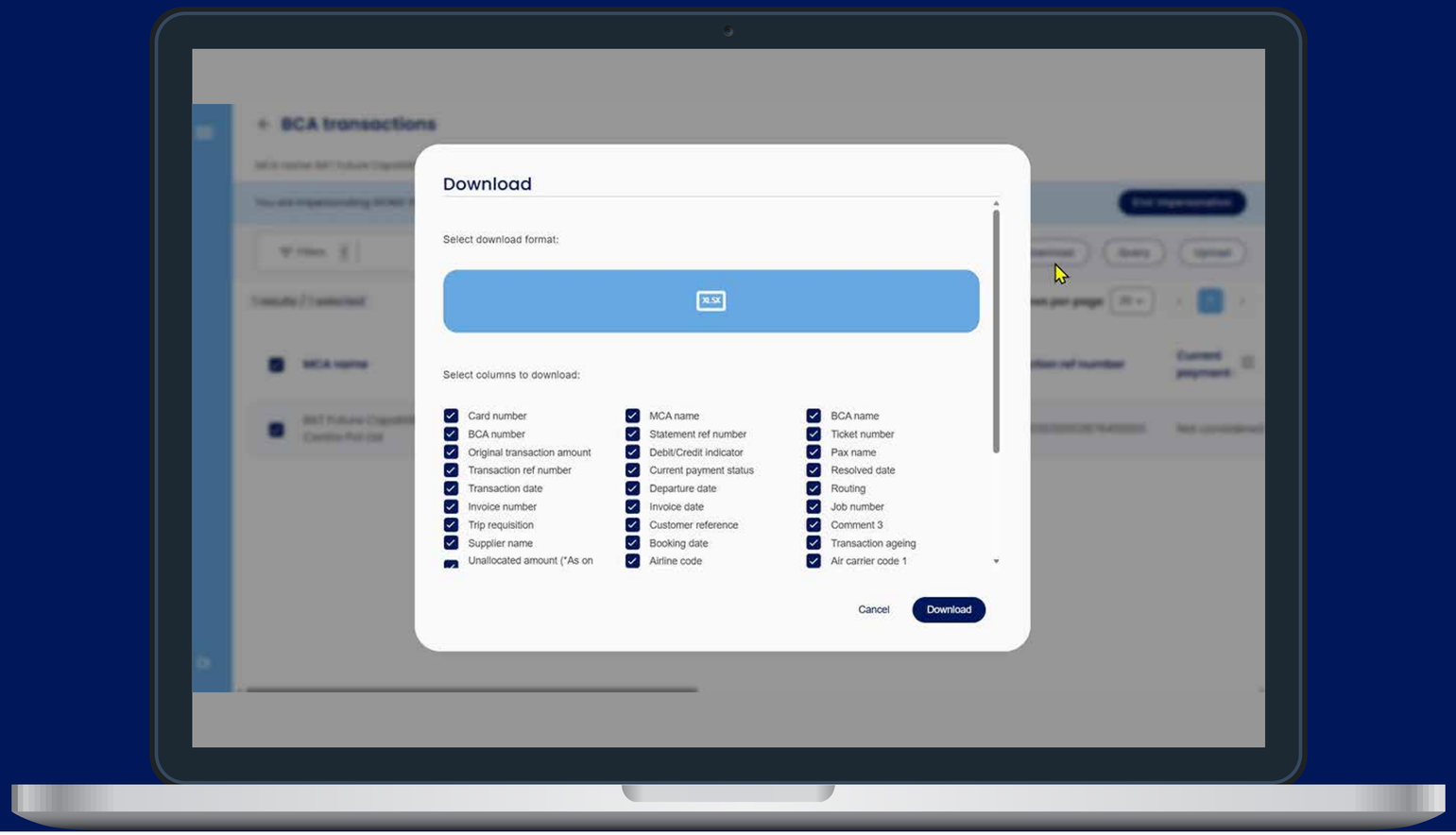

Use filters to download details of your choice